



**SECTION I: TO BE COMPLETED BY STUDENT**

Last Name, FirstName \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Fordham ID # \_\_\_\_\_

I intend to transfer to Fordham University for the \_\_\_\_\_ semester. I hereby grant permission for the information requested below to be made available to Fordham University.

I will be leaving the US before beginning my studies at Fordham and will directly return to US with Fordham's I-20. (Please circle) YES NO If Yes, when? \_\_\_\_\_

Student's Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**SECTION II: TO BE COMPLETED BY THE DESIGNATED SCHOOL OFFICIAL (Not Fordham)**

The above-named student intends to transfer to Fordham University for the semester stated above. Please answer all questions based on the term immediately preceding the transfer or last semester preceding a vacation or authorized practical training.

1. Was this student considered to be pursuing a full-time course of study \_\_\_ Yes \_\_\_ No

Comments \_\_\_\_\_

2. Is this student currently authorized to attend your institution by CIS or CBP? \_\_\_ Yes \_\_\_ No

Comments \_\_\_\_\_

3. Student SEVIS ID: \_\_\_\_\_

4. What is the student's completion date? \_\_\_\_/\_\_\_\_/\_\_\_\_

5. What is the student's transfer release date entered in SEVIS? \_\_\_\_/\_\_\_\_/\_\_\_\_

6. Please cite any periods of practical training? Curricular \_\_\_\_\_ months Optional \_\_\_\_\_ months

7. Do you recommend the NOTIFICATION or RE-INSTATEMENT procedure? (CIRCLE ONE)

If re-instatement, please explain \_\_\_\_\_

Official's Name (Printed): \_\_\_\_\_ Title \_\_\_\_\_

Institution: \_\_\_\_\_ Email Address: \_\_\_\_\_

Address \_\_\_\_\_ Telephone: \_\_\_\_\_

Official's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please email this form and a copy of the student's SEVIS I-20 to [ois@fordham.edu](mailto:ois@fordham.edu). Or, you could mail or fax to:**

**Rose-Hill Campus:** (for Fordham College at RH, College of Business Admin., Grad School of Arts and Sciences, Grad School of Religion)  
NYC214F00708000 Fordham University, Office for International Services, Bldg 540, 441 E. Fordham Road, Bronx NY 10458  
Fax (718) 817 - 5573, Phone: (718) 817 - 3145

**Lincoln Center Campus:** (for IALC, Fordham College at LC, Law Sch, Grad Sch of Business, Grad Sch of Education, Grad Sch of Social Service)  
NYC214F007080001 Fordham University, Office for International Services, 33 West 60<sup>th</sup> Street, Room 306, New York, NY 10023-7905  
Fax (212) 636 -7368, Phone: (212) 636 - 6270