

Fordham Law School

Graduate Professional Development Program

Student Professionalism Standards

The Graduate Professional Development Program (GPDP) is committed to the ethical and professional development of each law student. To that end, these Student Professionalism Standards were created to ensure that each student is aware of professionalism expectations of employers and the legal community in connection with their job search. Adherence to these Standards demonstrates ethics and professionalism ultimately reflecting positively upon Fordham Law School and each student individually. In these Standards, references to "position," "job," or "employer" include both paid and unpaid positions, internships, externships, academic year employment, summer positions, or post-graduation positions.

Please review the following Standards carefully.

1. Students are required to act ethically and with integrity throughout the job search process. Each student will do the following:
 - a. provide accurate and honest information on all resumes and applications provided to the GPDP, the Public Interest Resource Center (PIRC), or any other office in the Law School or sent directly to potential employers;
 - b. contact the GPDP to discuss any item on his or her resume that he/she is unsure is represented honestly and accurately;
 - c. attend all interviews obtained through job fairs including the International Student Interview Program, and/or demonstrate professionalism by canceling in accordance with the stated policies of the applicable job fair;
 - d. attend all interviews obtained through other sources including but not limited to the Fordham Law School Job Bank and/or demonstrate professionalism by canceling with no less than two (2) business days notice;
 - e. upon accepting a position, (i) cease all further job search efforts; (ii) inform all employers with whom he or she has an application pending of acceptance of the position and withdraw his or her application with those organizations (for purposes of this paragraph, "pending" includes those firms with whom the student has had or has scheduled an interview, but a final employment decision has not been made on either the part of the employer or the part of the student); and (iii) if contacted by another employer, inform that employer that he/she has accepted another position;
 - f. demonstrate professionalism by returning the calls of any prospective employer within two (2) business days, even if it is simply to inform them of the acceptance of another position or if undecided about their offer of a position;

- g. respond to all offers of employment promptly, even if only to request time to consider the offer.
2. Fordham Law School is a member of the Association for Legal Career Professionals (NALP). Every student must abide and adhere to the NALP Principles and Standards for Law Placement and Recruiting in their entirety (see <http://www.nalp.org/fulltextofnalpprinciplesandstandards>).

Students whose actions in the job search do not adhere to items 1 and 2 above will be required to meet with the Assistant Dean of International and Non-J.D. programs to discuss the individual infraction. As a result of this meeting a student may be subject to penalties up to the loss of the right to utilize GDPD and/or PIRC services. These remedies are not exclusive of any penalties or procedures that may be applicable pursuant to the Fordham Law School Academic Code of Conduct.